



2012-2013

Prospective Parent

Presbyterian Parent Cooperative Preschool
Memorial Presbyterian Church
1310 Ashman Street, Midland, Michigan 48640

Dear Prospective Preschool Parent:

Thank you for your interest in Presbyterian Parent Cooperative Preschool (PPCP).

Our goal at PPCP is to help children grow and develop into healthy individuals who can successfully and happily cope with the world and environment in which they live, all within a Christian setting. A cooperative preschool involves teachers and parents working closely together to establish an environment in which children can grow and develop according to their individual needs. We believe the involvement and commitment of co-op parents are essential to ensure that the young child's first ventures away from home are happy and meaningful.

The unique qualities of our preschool are:

- A full age range of classes for children ages 2 to 5
 - Cooperative school philosophy, allowing greater parent involvement and participation in your child's education
 - On-site playground equipment suitable to preschool-age children
 - Fifty years of award-winning preschool education
 - Extended days available with LUNCH BUNCH program as well as extended day options for the fours and young fives
 - Curb-side drop-off and pick-up
 - Developmentally designed curriculum meets state preschool standards
 - Licensed by the State Board of Education and Department of Human Services
- *New in 2010* Handwriting Without Tears curriculum

Included is additional information about our programs. In the brochure, you will find more information about the teachers and how to contact them if you have questions about their classes. Please contact me with any preschool questions.

Sincerely,

Annette Carbary and John Edwards

acarbary@charter.net and jtwgedwards@charter.net

Annette Carbary's cell: 430-1008



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Programs & Tuition

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This information is for your records. PPCP's intended class offerings for the upcoming school year are as follows. All classes are subject to cancellation or alteration due to lack of enrollment.

Toddler-Parent Program

Thursday

9:30–11:30 AM

- Applicant must be age 2 by December 1, 2012
- Class size is 12 students
- Child must be accompanied by a parent/adult for each class
- Fall session runs September–December; Winter session runs January–May
- Tuition (per session) is \$75

Three-Year-Old Program

Monday, Wednesday

9:00 AM–12:00 PM

- Applicant must be age 3 by December 1, 2012
- Child must be working toward being toilet trained
- Class size is 15 students, maximum of 5 private spots
- School year is September–May
- Annual co-op tuition is \$478 (payable in four installments of \$119.50)
- Annual private tuition is \$747 (payable in four installments of \$186.75)

Four-Year-Old Program

Monday, Tuesday, Wednesday, Thursday

9:00 AM–12:00 PM taught by Annette Carbary (832-2357, acarbary@charter.net)

- Applicant must be age 4 by December 1, 2012
- Child must be toilet trained
- Class size is 16-18 students, maximum of 5 private spots
- School year is September–May
- Annual co-op tuition is \$839 (payable in four installments of \$209.75)
- Annual private tuition is \$1,324 (payable in four installments of \$331)
- Extended day option available, additional tuition \$744 (can be figured into payment schedule)

Young Fives Program (for four-year-olds & young five-year-olds)

Monday, Tuesday, Wednesday, Thursday

9:00 AM – 12:00 PM taught by Carla Moore (832-978-2531, carlamarie78@hotmail.com)

- Applicant must be age 5 by March 31, 2013
- Child must be toilet trained
- Class size is 16-18 (up to 20 at the board's discretion) maximum of 6 private spots
- School year is September–May
- Annual co-op tuition is \$986 (payable in four installments of \$246.50)
- Annual private tuition is \$1,558 (payable in four installments of \$389.50)
- Extended day option available, additional tuition of \$939 (can be figured into payment schedule)



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Application

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**The application fee is \$30 per child; the application fee for siblings is \$45 per family.
Return this form and application fee (checks payable to PPCP) to
PPCP Membership Chair, Shelley Potter, 1213 Evamar Dr, Midland, MI 48640**

Child's Name _____ Date of Birth _____ M or F (circle one)

Address, City, State ZIP Code _____

Telephone Number _____ E-Mail Address _____

Mother's Name _____ Father's Name _____

Mother's Occupation _____ Father's Occupation _____

Mother's Work Phone/Cell Number _____ Father's Work Phone/Cell Number _____

Names and birthdates of other children in your family _____

| | | |
|---|--------------------------------|--|
| <input type="checkbox"/> Toddler-Parent (Thursday) | <input type="checkbox"/> Fall | <input type="checkbox"/> Winter |
| <input type="checkbox"/> 3-Year-Old (Monday, Wednesday) | <input type="checkbox"/> Co-op | <input type="checkbox"/> Private |
| <input type="checkbox"/> 4-Year-Old (Monday, Tuesday, Wednesday, Thursday) | <input type="checkbox"/> Co-op | <input type="checkbox"/> Private <input checked="" type="checkbox"/> ended option |
| <input type="checkbox"/> Young Fives (Monday, Tuesday, Wednesday, Thursday) | <input type="checkbox"/> Co-op | <input type="checkbox"/> Private <input checked="" type="checkbox"/> Extended option |

Please check ALL appropriate statements:

- Family regularly attends Memorial Presbyterian Church
- Family regularly attends Chapel Lane Presbyterian Church
- Currently attending PPCP (includes Toddler-Parent Program)
- Former member of PPCP (list years) _____

Presbyterian Parent Cooperative Preschool admits students of any race, color, religion, and national or ethnic origin.

What other preschool experience has your family had? _____

What is your religious affiliation? _____

Please list any special needs of your child. _____

If this is your first time at PPCP, who (if anyone) referred you? _____

How did you hear about PPCP? _____

In applying for membership in PPCP and signing this form, I agree to all of the following conditions:

- I/We agree to assist the teacher in the classroom every two to three weeks as scheduled (private excluded).
- I/We agree to be responsible for an after-class job.
- I/We agree to attend all scheduled mandatory parent meetings.
- I/We agree to participate in PPCP fund-raisers.
- I/We agree to participate during the mandatory classroom clean-up day in May.
- I/We understand that my/our child must be toilet trained if four or five years old.
- I/We understand that tuition (except for toddlers) is due in four installments in April, September, November, and January; I/We also understand that instead I may create a payment schedule with PPCP's Tuition Treasurer.
- I/We understand that the application fee is NON-REFUNDABLE and NON-TRANSFERABLE.
- I/We understand that in case of withdrawal from preschool for reason of illness, moving, or child not making proper adjustment to preschool, I/we may apply in writing to the Parent Committee Tuition Treasurer for refund of the unused portion of tuition
- I/We understand I/we will be charged a fee of \$5 for any returned check.
 - I/We understand that all classes are subject to cancellation or alteration due to lack of enrollment.
 - I/We understand that our child may not be advanced beyond his/her age group in accordance with the bylaws and the age requirements for each class.

Parent/Guardian Signature _____ Date _____